

To: Downtown Revitalization Committee (DRC)  
From: Pete Moynihan (Acting Secretary)  
Date: August 30, 2018  
Subject: July 26, 2018, Meeting Minutes

Board Member Attendees: Pete Moynihan, Ron Pagnini, Paul Malnati, Laura Mann

Board Members Not in Attendance: Josh Lioce, Tony Pinto

Non board members in attendance:

- Steve Chaplin, Donna Wolfe – Milford Rotary Club
- Terenzio Volpicelli, Joseph Soares, Celebrate Milford
- Jamie Wheelock

Agenda: (as submitted to the Town Clerk by Ron Pagnini on or about April 1, 2018)

- 1) Approve the minutes from the May 2, 2018 meeting
- 2) Discuss Milford Rotary Club proposal for planting shrubs / flowers at Downtown Gateway (across from Sacred Heart Church)
- 3) Discuss Celebrate Milford proposal for donation to beautify Downtown Milford
- 4) Discuss future business

Minutes:

- 1) Minutes approved
- 2) Stephen Chaplin and Donna Wolfe presented architectural plan for the Rotary Club's proposal to plant shrubs and flowers at the Downtown Gateway (across from Sacred Heart Church).
  - a. The proposal includes roughly \$8,000 in donated materials and services (volunteers to do the planting)
  - b. The Rotary Club also committed to annual maintenance of the area
  - c. They requested town support of equipment and / or labor for planting 'day'
  - d. The plan includes "robust" shrubs which would survive the weather and parking lot plowing
  - e. The Rotary Club requests a sign in the area that reads "Donated by the Milford Rotary Club" (or similar)
  - f. They would like to do this work in September 2018.
- 3) Terenzio Volpicelli and Joseph Soares represented the Celebrate Milford organization and proposed a \$5,000 donation to the 'beautification of Downtown Milford. These funds were raised at their annual fund raising event in May of 2018. Note: Celebrate Milford donated to the town last year as well.
  - a. Terenzio presented pictures of several towns that had done similar maintenance (including, Marlboro and Hudson)

- b. The committee and the Celebrate Milford representatives 'brainstormed' how that donation would be used. Ideas included:
  - i. Decorative flower pots
  - ii. Lighting of existing statues (Calzone or Draper Park)
  - iii. Upgrading and maintaining the island directly in front of Sacred Heart church
  - iv. Updating bricks and or grates on the sidewalks
  - v. Updating the Gillon Court sign (which has fallen into disrepair)

4) Future business

- a. Meet with the Highway Department regarding
  - i. Sidewalk, tree, grate, and other general downtown maintenance
  - ii. Determine if the Highway (or other) department is responsible and get support to prune the existing trees in the bed and possibly supply mulch that was not included in the price from the Rotary Club
  - iii. Establish a plan for maintenance of weeds / over growth in the Downtown District
- b. Schedule a "Downtown Walk" with the Board of Selectman and the press to discuss future plans
- c. Need to Josh Lioce to follow up with Senator Fattman on the \$150,000 disbursement from the State
- d. Potentially establish a "Pathfinder" at the Downtown Gateway across from Sacred Heart Church
- e. Establish a warrant for Town Meeting to establish a Grant Writing resource to support Downtown revitalization
- f. Establish a warrant for Town Meeting to establish an Architect resource to support the Façade program and the use of \$150,000 in state funds
- g. Follow up on the \$150,000 in state funds and when that will be available to the DRC for the Façade program
- h. Clarify ownership of island directly in front of Sacred Heart Church