

Date: \_\_\_\_\_

Permit # \_\_\_\_\_

Bond: \_\_\_\_\_

Fee: \_\_\_\_\_

Trench #: \_\_\_\_\_

**STREET OPENING / CURB CUT PERMIT  
IS HEREBY ISSUED TO:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LOCATION: \_\_\_\_\_

FOR THE PURPOSE OF: \_\_\_\_\_

TRENCH SIZE: L x W x D = \_\_\_\_\_

Said grantee of this permit agrees that in the performance of said work The Contractor will use all necessary and proper fire precautions to prevent an accident or injury and to hold said Town harmless from any liability or damage caused by their acts.

The said grantee also hereby agrees to comply with the specifications and regulations as set forth for the excavations, backfilling and surfacing of streets and/or sidewalks in the Town of Milford, Massachusetts, effective January 1, 1959, and in accordance with Article 12 of the By-Laws of the Town of Milford as amended and set forth on the back of this permit.

**ALL EXCAVATION MUST BE INSPECTED BY  
THE HIGHWAY DEPARTMENT PRIOR TO PERMANENT REPAIR**

**ALL TEMPORARY PATCHING MUST BE DONE WITH 3" OF  
TYPE I BITUMINOUS CONCRETE**

Contractors's Authorized Signature: \_\_\_\_\_

Issued By Highway Surveyor: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Dig Safe Number: \_\_\_\_\_

1. The grantee of a permit issued by the Highway Department before performing any of the work authorized by said permit shall execute and deliver to the Highway Surveyor a performance bond in an amount to be determined by the Highway Surveyor in accordance with the work to be performed, said bond being less than Five Hundred (\$500.00) Dollars, in form and with sureties approved and a certificate of liability insurance in the sum of One Million (\$1,000,000.00) Dollars, unless the same is waived by the Highway Surveyor.
2. The permanent surface of all trenches and excavations of Route 16 shall be of five (5) inches of concrete and two and one-half (2 1/2) inches of asphalt binder and one and one-half (1 1/2) inches of asphalt finish (Type I).
3. The permanent surface of all trenches and excavations of all other roads shall be of two and one-half (2 1/2) inches of asphalt binder and one and one-half (1 1/2) inches of asphalt finish (Type I), and all joints shall be sealed.
4. Trenches must be temporarily patched with 3" of asphalt finish upon completion of work and must be permanently repaired with 2 1/2" of asphalt binder and 1 1/2" of asphalt finish.
5. Temporary patch must be put down immediately after backfilling. The temporary surface shall be not less than three (3) inches in thickness after compaction and shall be compacted so as to conform to existing levels of the excavated street and/or sidewalk. The temporary surface of all trenches and excavations shall be maintained by the grantee of the permit until the permanent surface is applied.
6. Permit to open a road or sidewalk must be obtained at least forty-eight (48) hours before commencing of opening or excavation unless the Highway Surveyor or his/her designee determines that an emergency situation exists.
7. All driveway installations that traverse sidewalks, the sidewalk must be A.D.A. compliant.
8. Driveways will not be paved past the gutter line, without the Highway Department's inspection and approval.
9. All permanent patching is to be under the direct supervision of the Highway Department.
10. Once the Highway Department notifies a contractor that one of his trenches is in substantial need of repair, said contractor will have twenty-four (24) hours to repair said trench. At the end of said time the Highway Department will have the right to repair said trench and deduct the cost of repair from the contractor's bond.
11. The Highway Department shall decide which roads are secondary and which roads are main roads.
12. The surface of the section of the street and/or sidewalk to be excavated shall be cut out of vertical faces and straight lines, said lines being parallel so far as is practical.
13. All material shall be cast so as not to interfere with vehicle or pedestrian travel. No street will be closed to vehicular traffic and no sidewalk closed to pedestrian traffic without prior approval.
14. No tunneling will be allowed except by permission of the Highway Surveyor or his/her designee.
15. Flow fill shall be required on all trenches unless waived by the Highway Surveyor or his/her designee.
16. All final asphalt trench repairs must be stepped over existing base, no less than 6" wide and 1 1/2" in thickness.
17. No deviations from the above specifications will be made by the grantee of a permit without the consent of the Highway Surveyor or his/her designee.
18. All excavation commencing in the month of October must be permanently repaired by Nov. 15<sup>th</sup>.
19. The necessity of Police details are only to be determined by the Police Department.
20. If work isn't commenced under permit within sixty (60) days, permit will become invalid.
21. Violation or failure to comply with any applicable By-Laws, regulations or permit condition may result in denial of future permits.



Town of Milford  
**Highway Department**  
Scott J. Crisafulli, Highway Surveyor

**Street Opening / Curb Cut Requirements**

1. Contact Person (Name) \_\_\_\_\_  
(Cell) \_\_\_\_\_
2. Permit Fee \$ \_\_\_\_\_ (Trench size: L x W / 9, min. \$20 max. \$200)
3. Certificate of Liability Insurance: min. \$100,000 / \$300,000 (can accept faxed copy)
4. One Year Performance Bond in the amount of \$1,000 – *must be the original*
5. Trench Must Be Inspected by the Highway Department Before Backfilling, and Paved The Same Day.
6. Order Police Detail, only the Police Department can determine if a detail officer is required.
7. Emergency Phone Number \_\_\_\_\_
8. Dig Safe: 1-800-344-7233 (Electric, phone, & cable)
9. Milford Sewer Dept. (508-473-2043) & Milford Water Co. (508-473-5110)

**Street Closing Requirements**

(In the event of a street closing, please notify the following individuals)

1. Milford Fire Department: Deputy Chief John Touhey (508-473-1215)
2. Milford Police Department: (508-473-1113)
3. Milford Regional Medical Center:  
Joseph Boczanowski, Dir. Of Facilities Mgt. (508-473-1190)  
Paramedics (508-473-1190)
4. Milford Public Schools: Lenny Morcone, Transportation Dir. (508-478-1133)
5. Ambulance Service: American Medical Response (888-267-7828)



# **MILFORD POLICE DEPARTMENT**

**Thomas J. O'Loughlin**  
*Chief of Police*

**250 Main Street \* Milford, MA 01757 \* Tel. (508) 473-1113 \* Fax (508) 473-5087\***  
***milfordchief@aol.com***

## **ATTENTION CONTRACTORS WORKING IN OR NEAR ROADS/SIDEWALKS:**

Pursuant to G.L. c. 40 s. 22 and the By-Laws of the Town of Milford, the Board of Selectmen has established the following Traffic Rules and Orders:

Article 2, Section 4 states in part:

“Except as authorized by law or by-law of the Town, no person shall place, stand, or park a motor vehicle, trailer, construction equipment, other equipment or other vehicle of any kind, nor shall they place goods or materials of any kind, upon a street or highway, to include the travel way, parking lanes, sidewalk, or other public appurtenances thereto, (1) with the intent to open said street or highway or perform work or services upon, under, above, into or adjacent to said street or highway or (2) in such a manner or condition that the movement of vehicles or pedestrians upon or within said street or highway is blocked or impeded.”

“Consistent with the by-laws of the Town, in the event any closure of a street or highway, or any portion thereof, for the placement of emergency vehicles, as defined herein, the Chief of Police will determine appropriate traffic control measures to include the erecting temporary signs, cones, lights, detours, the use of a police officer, or the use of a police officer in the capacity as a private detail, a road flagger or other measures. It shall be the responsibility of the Chief of Police to review, and where he concurs to approve, all Construction Zone Safety Plans within the Town of Milford.”

Prior to working you must contact and receive approval from the Chief of Police:

Thomas J. O'Loughlin  
Chief of Police  
Milford Police Department  
250 Main Street  
Milford, MA 01757  
(508) 473-1113, Ext. 611 (Office)  
(508) 473-1113, Ext. 0 (Emergency)  
[milfordchief@aol.com](mailto:milfordchief@aol.com)