



MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679
Phone 508-634-2303 Fax 508-634-2324

TO: MUNICIPAL BOARDS AND DEPARTMENT HEADS

FROM: MILFORD BOARD OF SELECTMEN

RE: **SPECIAL TOWN MEETING**

DATE: August 6, 2019

THE 2019 SPECIAL TOWN MEETING WILL BE HELD AT THE MILFORD TOWN HALL, 52 MAIN STREET, AT 7:00 PM, ON MONDAY, OCTOBER 28, 2019.

THIS FORM CAN ALSO BE FOUND ON THE TOWN'S WEBSITE www.milfordma.gov under Town Administrator/Selectmen's Page. Please submit Warrant Articles now. *The warrant will remain open until 12 NOON, THURSDAY, SEPTEMBER 12TH, 2019.*

Reproduce this form for each warrant article and submit one copy only to the Town Administrator by the deadline date.

COMPLETE SECTIONS A THROUGH D. INCOMPLETE FORMS WILL BE RETURNED.

A. PROPOSED: That the Town vote to...(insert text of article here)

Replacement of Children's Room carpeting.

B. SOURCE OF FUNDING: Bonding ☒ Approp. ☐ Transfer N/A ☐ AMOUNT: \$ **25,000**

C. SPONSOR (Board or Official) **Board of Trustees Milford Town Library**

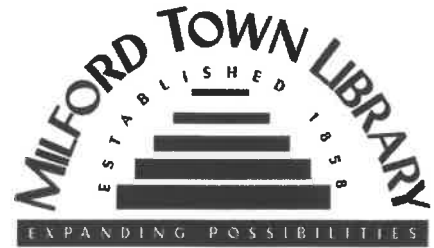
D. BACKGROUND INFORMATION: Explain in detail why this Article is being proposed.
Include account title(s) and number(s) if transfer of funds is involved.

The carpeting is over 12 years old. Carpeting is stained and replacement squares are no longer available.

For office use: BOS _____ FinCom _____ DATE _____ W# _____

TOWN MEETING ARTICLE NOTICE

Submit by Email



Milford Town Library FY2020 Capital Requests

Childrens Room Carpeting

Need

The Childrens Room carpeting was installed during the 2007-2008 Milford Town Library Renovation Project and is beginning to show its age. Several areas are stained and frayed. Carpet replacement titles are no longer available and miss matched titles do not enhance the overall look of the Childrens Room

Proposal

Replacement of all of the carpeting and help to make the room more inviting to library visitors.

Alternatives

The carpeting in the Childrens Room has seen a lot of use these past 13 years. Rug tiles are frayed and replacements titles are not available. Many of the lighter colored tile stains cannot be removed with normal rug cleaning. Library visitors expect a clean and good looking room for their children. A pleasant user experience is very important for repeat visits and support for Youth Services activities.

Steps Taken

Contacted local carpet businesses and for carpeting replacement quotes

Background Data

- Business Floors Quote
- Car Leo Quote
- Pictures of current carpeting

CAR-LEO FLOOR COVERING40 South Main Street
Milford, MA 01757

508 473-4633

PROPOSAL

Page No. _____ of _____ Pages

Proposal Submitted to:

Milford Town Library
80 Spruce St.
Milford MA

DESCRIPTION OF JOB

ARCHITECT	DATE OF PLANS 1/14/17	
JOB		
ADDRESS		
CITY	STATE	ZIP
PHONE	DATE	

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

Carpet tile installed in Childrens' Room

(Style + color TBD)

15,960

Remove / dispose existing carpet

1,140.-

Install new cove base

1080

total

18,180.-

We hereby propose to furnish material and labor, complete in accordance with above specifications, for the

sum of eighteen thousand, one hundred, eighty dollars (\$ 18,180.-)

with payment to be made as follows: _____

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker Compensation Insurance.

Authorized
Signature

Note: This Proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____



Carpet, Tile, Vinyl & Wood

9/18/19

Attn: Sue Edmonds / Sue Ellen Szymanski

Milford Public Library

80 Spruce Street

Milford, MA 01757

RE: Children's Room Flooring

Prepare floors for new materials

Supply and Install carpet tiles similar to Ground Floor Teen Room Carpet

6" Vinyl base that is existing will remain.

Furniture/shelving/contents to be removed by others prior to our commencing work

Furniture to be replaced by others

Includes all taxes paid to suppliers.

Total: \$ 23,625.00

Payment Terms: 1/3 Deposit (\$ 7,875.00), Balance payable net 30 days

Accepted by:

For Milford Library

Date

