

Town of Milford – Board of Water Commissioners

Meeting Minutes – November 21, 2023

Meeting Called to Order – 5:00 PM.

(Before 3:15 PM Chairman posted a notice of continuance on the entry door to 66 Dilla Street, rear entrance, to 5:00PM.)

In attendance were: Chairman Jonathan Bruce, member Jamie Luchini, and member Philip Ciaramicoli. Also in attendance was Water Department Consultant Gerald M. Moody, Esq. General Manager Condrey was unable to attend.

Agenda Items

- A. **Approval of Minutes** - Minutes of October 19, 2023 were reviewed and unanimously approved by the members. The minutes were signed by the Chairman.
- B. **Receivables Commitment** - The Board reviewed the General Managers submission as to the October water billings, those billings being in the amount of \$604,709.08. The members indicated their approval of the committed amounts.
- C. **Approval of Expenditures and Budget Discussion** – The following payroll and bills payable warrants were reviewed:

Payroll:

24 – 17	\$24,169.47
24 – 18	\$24,604.63
24 – 19	\$22,801.82 ⁶²
24 – 20	\$22,031.25

A motion was made by Mr. Luchini, seconded by Mr. Ciaramicoli to approve as indicated above and it was unanimously so voted.

Bills payable:

24 – 17	\$475,392.14
24 – 18	\$44,185.67
24 – 19	\$9,594.17
24 – 20	\$12,768.93

After discussion of several items, it was moved by Mr. Luchini, seconded by Mr. Ciaramicoli and unanimously voted to approve the bills payable as set forth above.

- D. **Update on Discussion with Highway Surveyor on Department Responsibility as to Work on Roadways** – In as much as the General Manager was not present any further discussion on this matter will be held for a later meeting.
- E. **On Call Service Contract Issues** – There were no contract issues to be discussed at this time. The matter will be left on the agenda for the next meeting in the eventuality that the General Manager has matters warranting discussion.
- F. **Water Department Manager on Any Operational Issues** – as noted above, the General Manager was unable to attend the meeting, therefore could not provide any further update on operational issues. However, the Commissioners indicated their review and approval of the operations update of November 21, 2023 previously submitted by the manager. The Commissioners discussed various of the issues that were referenced by General Manager Condrey, however, no decisions on any of those matters were considered or made.
- G. **Capital Projects**: The Commission members noted that the Water Department Managers report referenced above updated the Commissioners on the progress of various outstanding capital projects,

and other matters, and any further discussion with the Manager will have to await the next meeting.

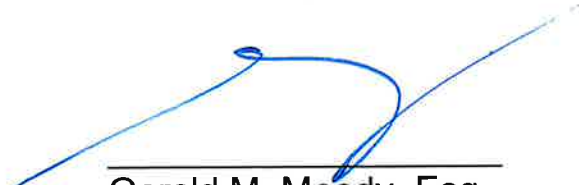
H. **Old Business**: None of the Commissioners had any old business to discuss under this posting.

I. **Executive Session to Consider Employment Contracts of Department Personnel:**

At about 5:20 p.m. the Chairman announced that the Commissioners would be going into executive session to consider employment contracts of departmental personnel.


The Chairman announced that the Commissioners would not be returning to opens session. A vote was taken on a roll call vote and it was unanimously voted to enter executive session.

Submitted by:



Gerald M. Moody, Esq.

APPROVED:



Jonathan M. Bruce,
Chairman