

TOWN OF MILFORD  
**PETITION FOR SPECIAL PERMIT**  
UNDER THE ZONING BY-LAW

To the Zoning Board of Appeals  
Milford, MA 01757

Date: \_\_\_\_\_

**Location of Premises** \_\_\_\_\_  
(Address/Number) (Name of Street)

**NOTE: All petitions for special permits must be accompanied a current plan of the property or lot, prepared and signed by a Certified Civil Engineer or a Registered Land Surveyor (See item B below in the ZBA Instructions to Applicants).**

INSTRUCTIONS TO APPLICANTS

- A. All questions on this petition must be answered. Failure to answer any question may result in rejection or denial as an incomplete petition.
- B. All petitions for variances must be accompanied by five (5) copies of a current plan of the property or lot, prepared and signed by a Certified Civil Engineer or Registered Land Surveyor, which plan must set forth the position of all structures thereon, their size and distance from the front, side, and rear boundary of the lot. Said plan must also show the location of proposed additions or structures, dimensions of said additions or structures, and relevant distances to lot lines. Said plan shall show the nearest side of any and all structures on adjacent properties within 30 feet of the subject lot. If applicable, dimensional areas for vehicular parking, for open space and/or recreation must be shown.
- C. All petitions and accompanying documents must be filed in quintuplicate with the Town Clerk.
- D. The filing fee for each petition seeking relief from the Board is **\$250, inclusive** of the \$25 paid to the Board of Assessors under paragraph E hereof. Checks are to be made payable to the Town of Milford.
- E. The petitioner must also provide a list with the names and addresses of the owners of all abutting land and of abutters to those abutters within 300 feet of the premises, which list must be obtained at the cost of \$25.00 from the Board of Assessors tax listings.
- F. Upon filing of a completed petition with the Town Clerk, the Board of Appeals shall schedule a hearing to be held no sooner than thirty (30) days from the date of filing to allow for newspaper publication and review by other Boards.

**The undersigned hereby petitions the Zoning Board of Appeals to grant a special permit for the reasons hereinafter set forth and in accordance with the applicable provisions of the zoning by-law in relation to the following described premises:**

*Applicant:* \_\_\_\_\_  
(Full Name) (Address)

*Owner:* \_\_\_\_\_  
(Full Name) (Address)

*Tenant (if any):* \_\_\_\_\_

1. *Location of Premises* \_\_\_\_\_  
(Address Number) (Name of Street)

*Assessor's:* \_\_\_\_\_  
(Map) (Block) (Lot)

2. *Within which Zoning District is the premises located?* \_\_\_\_\_
3. *State the Worcester Registry of Deeds Book and Page number, or the Land Court Certificate number for title of present owner* \_\_\_\_\_
4. *State present use of premises* \_\_\_\_\_
5. *State proposed use of premises* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. *Give extent of proposed alterations* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. *Number of families or housing units for which building is to be arranged* \_\_\_\_\_
8. *Have you submitted plans for above to the Building Inspector?* \_\_\_\_\_
9. *Has a permit been refused?* \_\_\_\_\_
10. *Pursuant to what provisions(s) of the zoning by-law do you seek a special permit and for what purpose(s)* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. *Explain the reasons you assert that:*
- (a) *the special permit sought is in harmony with the general purpose and intent of the zoning by-law* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (b) *the proposed use of the premises will not create undue traffic congestion or impair pedestrian safety* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (c) *the proposed use of the premises will not cause harm to the neighborhood or create a nuisance or hazard affecting the health, safety or general welfare of the public*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. If applicant is not the owner, provide proof of authorization by owner, either by copy of executed agreement or by the owner's authorized signature below.

I hereby certify that the above statements are true to the best of my/our knowledge and belief.

Applicant  
Signature: \_\_\_\_\_

Owner  
Signature: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Cell phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

Attorney (if any) \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

e-mail: \_\_\_\_\_

**BE SURE THAT ALL QUESTIONS HAVE BEEN ANSWERED FULLY. IF MORE SPACE IS NECESSARY TO ANSWER ANY QUESTION(S), FEEL FREE TO USE AND ATTACH ADDITIONAL SHEETS.**

(  
(  
( Determination of Completeness:  
(  
( I have reviewed this petition form and attachments  
( thereto and have determined that in combination,  
( these materials constitute a complete application.  
(  
( Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
( Larry L. Dunkin, MCRP  
( Milford Town Planner  
(  
(